

# FUNCTION & EVENT INFORMATION

## ROOM HIRE SUMMARY

### LOOKOUT ROOM

<b>ROOM HIRE COST:</b>	\$200 Monday – Friday \$250 Weekend/Public Holiday (Max. 5 hours) <i>Bookings more than 5 hrs, Additional Fees may apply</i>
<b>A/V FACILITIES:</b> <i>Inclusive with Room Hire Cost</i>	Data Projector & Screen Computer Speakers Microphone Whiteboard Flip Chart Notepads & Pens (Fees apply)
<b>ROOM SET- UP OPTIONS &amp; CAPACITY:</b>	MAXIMUM 20 people U-Shape Classroom Boardroom
<b>MENU:</b>	Available – See Function Menu
<b>ADDITIONAL EXTRAS:</b>	
TEA / COFFEE	add \$4.50 per person
CONTINUOUS TEA / COFFEE	add \$8.00 per person
TEA / COFFEE & CAKE	add \$8.00 per person
SANDWICHES & WRAPS	add \$8.00 per person

*Prices include G.S.T | Prices are subject to change*

# FUNCTION & EVENT INFORMATION

## ROOM HIRE SUMMARY

### 2170 EVENTS ROOM

**ROOM HIRE COST:** \$250 Monday – Friday  
\$300 Weekend/Public Holiday  
(Max. 5 hours)  
*Bookings more than 5 hrs, Additional Fees apply*

**FACILITIES:** Data Projector & Screen  
*Inclusive with Room Hire Cost* Computer Speakers  
Microphone  
Whiteboard  
Flip Chart  
Notepads & Pens (Fees apply)

**ROOM SET- UP OPTIONS & CAPACITY:** MAXIMUM 40 people  
U-Shape  
Classroom  
Boardroom  
Cabaret  
Meeting Style  
Theatre Max

**MENU:** Available – See Function Menu

#### **ADDITIONAL EXTRAS:**

TEA / COFFEE add \$4.50 per person

CONTINUOUS TEA / COFFEE add \$8.00 per person

TEA / COFFEE & CAKE add \$8.00 per person

SANDWICHES & WRAPS add \$8.00 per person

#### **ADDITIONAL NOTES**

**BAR:** Available –from 2170 Bar and Grill

#### **PLEASE NOTE:**

Room will hold less people if Head Table is required as you will lose 3 Tables

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## ROOM HIRE SUMMARY

### KRYSTAL ROOM

**ROOM HIRE COST:** \$250 Monday – Friday  
\$300 Weekend/Public Holiday  
(Max. 5 hours)  
*Bookings more than 5 hrs, Additional Fees apply*

**FACILITIES:** Data Projector & Screen  
*Inclusive with Room Hire Cost* Computer Speakers  
Microphone  
Whiteboard  
Flip Chart  
Notepads & Pens (Fees apply)

**ROOM SET- UP OPTIONS & CAPACITY:** MAXIMUM 80 people  
Theatre  
Round Tables  
Classroom  
Meeting Style  
U-Shape  
Cabaret

**MENU:** Available – See Function Menu

#### **ADDITIONAL EXTRAS:**

TEA / COFFEE add \$4.50 per person

CONTINUOUS TEA / COFFEE add \$8.00 per person

TEA / COFFEE & CAKE add \$8.00 per person

SANDWICHES & WRAPS add \$8.00 per person

#### **ADDITIONAL NOTES**

**BAR:** Private Bar Available in Room  
*Requires approx. 1 week notice*

**BAR – STAFF HIRE COSTS:** Minimum 3 hours engagement

- Monday – Friday: \$29.50 per hour\*
- Saturday: \$35.00 per hour\*
- Sunday: \$41.00 per hour\*

*\* Rates are per staff member per hour, as required*

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## ROOM HIRE SUMMARY

### AURORA ROOM

**ROOM HIRE COST:** \$250 Monday – Friday  
\$300 Weekend/Public Holiday  
(Max. 5 hours)  
*Bookings more than 5 hrs, Additional Fees apply*

**FACILITIES:** Data Projector & Screen  
*Inclusive with Room Hire Cost* Computer Speakers  
Microphone  
Whiteboard  
Flip Chart  
Notepads & Pens (Fees apply)

**ROOM SET- UP OPTIONS & CAPACITY:** MAXIMUM 100 people  
Theatre  
Trestles Tables  
Round Tables  
Classroom  
Cabaret

**MENU:** Available – See Function Menu

#### ADDITIONAL EXTRAS:

TEA / COFFEE add \$4.50 per person

CONTINUOUS TEA / COFFEE add \$8.00 per person

TEA / COFFEE & CAKE add \$8.00 per person

SANDWICHES & WRAPS add \$8.00 per person

#### ADDITIONAL NOTES

**BAR:** Private Bar Available in Room  
*Requires approx. 1 week notice*

**BAR – STAFF HIRE COSTS:** Minimum 3 hours engagement

- Monday – Friday: \$29.50 per hour\*
- Saturday: \$35.00 per hour\*
- Sunday: \$41.00 per hour\*

*\* Rates are per staff member per hour, as required*

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# FUNCTION & EVENT INFORMATION

## ROOM HIRE SUMMARY

### KOKODA AUDITORIUM

<b>ROOM HIRE COST:</b>	\$1,000 Monday – Friday \$2,000 Weekend/Public Holiday (Max. 5 hours) <i>Bookings more than 5 hrs, Additional Fees apply</i>
<b>FACILITIES:</b> <i>Inclusive with Room Hire Cost</i>	Data Projector & Screen Microphone Whiteboard Flip Chart Notepads & Pens (Fees apply)
<b>ROOM SET- UP OPTIONS &amp; CAPACITY:</b>	Tables & Chairs Max. 350 people <i>(includes set up on Dance Floor)</i>  Tables & Chairs Max. 250 people <i>(without set up on Dance Floor)</i>
<b>MENU:</b>	Available – See Function Menu
<b>ADDITIONAL EXTRAS:</b>	
TEA / COFFEE	add \$4.50 per person
CONTINUOUS TEA / COFFEE	add \$8.00 per person
TEA / COFFEE & CAKE	add \$8.00 per person
SANDWICHES & WRAPS	add \$8.00 per person
<b>ADDITIONAL NOTES</b>	
<b>BAR:</b>	Private Bar Available in Room <i>Requires approx. 1 week notice</i>
<b>BAR – STAFF HIRE COSTS:</b>	Minimum 3 hours engagement <ul style="list-style-type: none"><li>Monday – Friday: \$29.50 per hour*</li><li>Saturday: \$35.00 per hour*</li><li>Sunday: \$41.00 per hour*</li></ul> <i>* Rates are per staff member per hour, as required</i>

*Prices include G.S.T | Prices are subject to change*