

# FUNCTION & EVENT INFORMATION

## ROOM HIRE SUMMARY

### LOOKOUT ROOM

<b>ROOM HIRE COST:</b>	\$180 Monday – Friday \$230 Weekend/Public Holiday (Max. 5 hours) <i>Bookings more than 5 hrs, Additional Fees may apply</i>
<b>FACILITIES:</b> <i>Fees Apply</i>	Data Projector & Screen Computer Speakers Microphone Whiteboard Flip Chart Notepads & Pens Wi-Fi
<b>ROOM SET- UP OPTIONS &amp; CAPACITY:</b>	MAXIMUM 20 people U-Shape Classroom Boardroom
<b>MENU:</b>	Available – See Function Menu
<b>ADDITIONAL EXTRAS:</b>	
TEA / COFFEE	add \$3.50 per person
CONTINUOUS TEA / COFFEE	add \$6.00 per person
TEA / COFFEE & CAKE	add \$5.50 per person
SANDWICHES & WRAPS	add \$5.50 per head

*Prices include G.S.T | Prices are subject to change*

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## ROOM HIRE SUMMARY

### 2170 EVENTS ROOM

**ROOM HIRE COST:** \$230 Monday – Friday  
\$280 Weekend/Public Holiday  
(Max. 5 hours)  
*Bookings more than 5 hrs, Additional Fees apply*

**FACILITIES:** Data Projector & Screen  
*Fees Apply* Computer Speakers  
Microphone  
Whiteboard  
Flip Chart  
Notepads & Pens  
Wi-Fi

**ROOM SET- UP OPTIONS & CAPACITY:** U-Shape Max. 25 people  
Classroom Max. 30 people  
Boardroom Max. 30 people  
Cabaret Max. 35 people  
Meeting Style Max. 50 people  
Theatre Max. 70 people

**MENU:** Available – See Function Menu

#### **ADDITIONAL EXTRAS:**

TEA / COFFEE add \$3.50 per person  
CONTINUOUS TEA / COFFEE add \$6.00 per person  
TEA / COFFEE & CAKE add \$5.50 per person  
SANDWICHES & WRAPS add \$5.50 per head

#### ADDITIONAL NOTES

**BAR:** Available –from 2170 Bar and Grill

#### **PLEASE NOTE:**

Room will hold less people if Head Table is required as you will lose 3 Tables

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## ROOM HIRE SUMMARY

### KRYSTAL ROOM

<b>ROOM HIRE COST:</b>	\$230 Monday – Friday \$280 Weekend/Public Holiday (Max. 5 hours) <i>Bookings more than 5 hrs, Additional Fees apply</i>
<b>FACILITIES:</b> <i>Fees Apply</i>	Data Projector & Screen Computer Speakers Microphone Whiteboard Flip Chart Notepads & Pens Wi-Fi
<b>ROOM SET- UP OPTIONS &amp; CAPACITY:</b>	Theatre Max. 80 people Round Tables Max. 80 people Classroom Max. 60 people Meeting Style Max. 50 people U-Shape Max. 40 people Cabaret Max. 40 people
<b>MENU:</b>	Available – See Function Menu
<b>ADDITIONAL EXTRAS:</b>	
TEA / COFFEE	add \$3.50 per person
CONTINUOUS TEA / COFFEE	add \$6.00 per person
TEA / COFFEE & CAKE	add \$5.50 per person
SANDWICHES & WRAPS	add \$5.50 per head
<b>ADDITIONAL NOTES</b>	
<b>BAR:</b>	Private Bar Available in Room <i>Requires approx. 1 week notice</i>
<b>BAR – STAFF HIRE COSTS:</b>	Minimum 3 hours engagement <ul style="list-style-type: none"><li>Monday – Friday: \$26.15 per hour*</li><li>Saturday: \$31.40 per hour*</li><li>Sunday: \$36.60 per hour*</li></ul> <i>* Rates are per staff member per hour, as required</i>

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## ROOM HIRE SUMMARY

### AURORA ROOM

<b>ROOM HIRE COST:</b>	\$230 Monday – Friday \$280 Weekend/Public Holiday (Max. 5 hours) <i>Bookings more than 5 hrs, Additional Fees apply</i>
<b>FACILITIES:</b> <i>Fees Apply</i>	Data Projector & Screen Computer Speakers Microphone Whiteboard Flip Chart Notepads & Pens Wi-Fi
<b>ROOM SET- UP OPTIONS &amp; CAPACITY:</b>	Theatre Max. 140 people Trestles Tables Max. 110 people Round Tables Max. 100 people Classroom Max. 80 people Cabaret Max. 60 people
<b>MENU:</b>	Available – See Function Menu
<b>ADDITIONAL EXTRAS:</b>	
TEA / COFFEE	add \$3.50 per person
CONTINUOUS TEA / COFFEE	add \$6.00 per person
TEA / COFFEE & CAKE	add \$5.50 per person
SANDWICHES & WRAPS	add \$5.50 per head
<b>ADDITIONAL NOTES</b>	
<b>BAR:</b>	Private Bar Available in Room <i>Requires approx. 1 week notice</i>
<b>BAR – STAFF HIRE COSTS:</b>	Minimum 3 hours engagement <ul style="list-style-type: none"><li>Monday – Friday: \$26.15 per hour*</li><li>Saturday: \$31.40 per hour*</li><li>Sunday: \$36.60 per hour*</li></ul> <i>* Rates are per staff member per hour, as required</i>

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## ROOM HIRE SUMMARY

### KOKODA AUDITORIUM

<b>ROOM HIRE COST:</b>	\$1,000 Monday – Friday \$2,000 Weekend/Public Holiday (Max. 5 hours) <i>Bookings more than 5 hrs, Additional Fees apply</i>
<b>FACILITIES:</b> <i>Fees Apply</i>	Data Projector & Screen Microphone Whiteboard Flip Chart Notepads & Pens Wi-Fi
<b>ROOM SET- UP OPTIONS &amp; CAPACITY:</b>	Tables & Chairs Max. 390 people <i>(includes set up on Dance Floor)</i>  Tables & Chairs Max. 290 people <i>(without set up on Dance Floor)</i>
<b>MENU:</b>	Available – See Function Menu
<b>ADDITIONAL EXTRAS:</b>	
TEA / COFFEE	add \$3.50 per person
CONTINUOUS TEA / COFFEE	add \$6.00 per person
TEA / COFFEE & CAKE	add \$5.50 per person
SANDWICHES & WRAPS	add \$5.50 per head
<b>ADDITIONAL NOTES</b>	
<b>BAR:</b>	Private Bar Available in Room <i>Requires approx. 1 week notice</i>
<b>BAR – STAFF HIRE COSTS:</b>	Minimum 3 hours engagement <ul style="list-style-type: none"><li>Monday – Friday: \$26.15 per hour*</li><li>Saturday: \$31.40 per hour*</li><li>Sunday: \$36.60 per hour*</li></ul> <i>* Rates are per staff member per hour, as required</i>

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